

4-H Record Book and Project Record Check List

Submit the books in the following order

4-H Record Book

- Pin Application (keep in loose in the 4-H record book) (optional)
 - 4-H Personal Page
 - 4-H Story
 - Permanent Record
 - Photographs (optional)
 - Sheet protectors and page dividers can be used
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Project Record Book

- 4-H Person Page
- Kansas 4-H Project Report
 - Check the age form (Junior 7-9, Intermediate 10-13, Senior 14-18)
 - Correct form (general project or animal)
 - All Sections included

Project Record Book Additional Information

- Sheet protectors are NOT allowed
- Page dividers are allowed
- Each project record will need to be in a separate notebook (you can simply photo-copy the Personal Page for each)
- Each age division will need to use a specific color of 3-ring binder or folder for their Project Record
 - Juniors (age 7-9) - WHITE binder/folder
 - Intermediate (age 10-13) - BLUE binder/folder
 - Senior (age 14-18) - BLACK binder/folder

While this might seem silly, it makes managing 150 Project Records much more efficient. Ellsworth and Russell extension office have folders available for purchase for \$1.25 each. The extension office will make labels for the folders.